



25 July 2003

## **NOTICE OF MEETING**

A meeting of the **AUDIT COMMITTEE** will be held in the **COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD** on **FRIDAY, 1 AUGUST 2003** at **12.00 NOON**, which you are requested to attend.

Nigel Stewart  
Director of Corporate and Legal Services

### **BUSINESS**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST (IF ANY)**
- 3. MINUTES**
  - (a) Audit Committee of 21 February 2003 (Pages 1 - 2)
  - (b) Audit Committee of 30 May 2003 (Pages 3 - 6)
- 4. ANNUAL ACCOUNTS 2002/03 - UNAUDITED**  
Report by Director of Finance (Pages 7 - 14)
- 5. (a) PROGRESS REPORT ON EXTERNAL AUDIT REPORTS FROM PRICEWATERHOUSECOOPERS TO THE COUNCIL FOR 2000/2001**  
Report by Internal Audit Manager (Pages 15 - 24)
  - (b) VAT RELATED ISSUES**  
Report by Director of Finance (Pages 25 - 26)
- 6. PMP EXTERNAL AUDIT REPORTS 2002/03**  
Report by Internal Audit Manager (Pages 27 - 76)
- 7. PROGRESS REPORT ON EXTERNAL AUDIT REPORTS 2001/02**  
Report by Internal Audit Manager (Pages 77 - 90)

**8. EXTERNAL AUDIT REPORTS 2002/03**

Report by Internal Audit Manager (Pages 91 - 106)

**9. PROGRESS REPORT ON INTERNAL AUDIT PLAN 2003/04**

Report by Internal Audit Manager (Pages 107 - 110)

**AUDIT COMMITTEE**

Vincent Bradbury (Vice-Chairman)

Councillor John McAlpine

Councillor Gary Mulvaney (Chairman)

Councillor John Tacchi

Councillor Donald MacMillan

Graham Michie

Councillor Elaine Robertson

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